



REVIEW OF MALTREATMENT OF VULNERABLE ADULTS

Handbook Appendix G



WHY IT MATTERS

- The purpose of this policy is to establish guidelines for the internal and external reporting and the internal review of maltreatment of vulnerable adults.
- Staff who are mandated reporters must report all of the information they know regarding an incident of known or suspected maltreatment, either internally or externally, in order to meet their reporting requirements under law.

WHO MUST FOLLOW THIS POLICY

- All staff are to conduct themselves in a supportive and respectful manner which does not maltreat Vulnerable Adults.
- All staff of the company who encounter maltreatment of a vulnerable adult will take immediate action to ensure the safety of the person(s) served.



WHAT IS MALTREATMENT?

- Minnesota Statutes, section 626.5572 says
 - Subd. 15 **Maltreatment.**
 - Subd. 2 **Abuse.**
 - Subd. 9 **Financial exploitation.**
 - Subd. 17 **Neglect.**



These definitions and their details are found in the 2018 Independence Plus, Inc. handbook, appendix G.

How to Make a report

- If a staff knows or suspects that a vulnerable adult is in immediate danger, they will call 911.
- If a staff knows or suspects that maltreatment of a vulnerable adult has occurred, they must make a report immediately [within 24 hours] internally to the company or externally to the Common Entry Point/MN Adult Abuse Reporting Center, 844-880-1574.
- To make an internal report to the company, staff must make a verbal report to their supervisor or Chief Administrator

Then what happens?



- When the company has knowledge that an internal or external report of alleged or suspected maltreatment has been made, an internal review will be completed.
- The chief administrator is the primary individual responsible for ensuring that internal reviews are completed for reports of maltreatment.
- The internal review will be completed within calendar days.
- The event will be evaluated for whether related policies and procedures were followed, there is a need for additional staff training, the reporting event is similar to past events with vulnerable adults and/or there is a need for corrective action.

What is the result?

- Based upon the results of the internal review, the company will develop, document of finding.
- A corrective action plan designed to correct current lapses and prevent future lapses in performance by staff or the company, if any.
- Changes to policies and procedures, if needed.

